



Cartagena de Indias D.T. Y C. June 20th 2017

Appreciated
DAGOBERTO VITERI
DIRECCION MARITIMA-DIMAR
Cartagena

REF: ACCOMMODATION –EVENTS MARITIMA-DIMAR –YEAR 2017

Appreciated Mr. Viteri, best regard.

We would like to thank you for your interest in the Capilla del Mar Hotel, a member of **Preferred Hotels and Resorts®** and the opportunity to offer you our services. Up next, we detail you our room rate, lounges and special services for the business traveler.

OUR MAIN LOBBY





OUR ROOM

Our modern and remodeled hotel has 203 rooms distributed as follows: 143 Superior, 25 Junior Suite, and 15 Special Suite. Additionally, we have 5 rooms for handicapped. All furnished with:

- **Wi-Fi Internet.**
- Pillows' menu.
- Minibars and personalized fridge.
- Electronic safety box.
- A 24 hours Service Centre on duty for guest's assistance.

ROOM FOR THE GROUP:

1. SUPERIOR ROOM WITH BALCONY:

Completely refurbished room with 2 double beds and 1 bathroom.

- Area: 44 Square Meters.

For triple accommodations we add an extra simple bed. Required by the guest.





MEAL PROGRAM OPTIONS:

1. BREAKFAST PROGRAM.

BENEFITS:

- Lodgment on Superior Room with Balcony.
- Daily breakfast included, with 3 options:
 - ✓ **Del Buffet Restaurant:** served from 6:00 A.M. 10:00 A.M. with cold hot and healthy breakfast options.
 - ✓ **Executive Lounge:** served from 6:00 A.M. to 8:30 A.M. ready for top executives and healthy continental breakfast. News and newspapers enabled the choice of the host.
 - ✓ **Breakfast Box** for guests requiring breakfast before 6:00 A.M.
- Complimentary entrance to our “Bar El 21” disco.
- Free Wifi
- Welcoming drink
- Use of the wet and cardiovascular areas of the Fitness Center & Spa.

RATES:

| ROOM | PER ROOM* |
|--|-----------|
| Superior room with balcony – single occupancy | USD\$110 |
| Superior room with balcony – Double occupancy | USD\$110 |

*Rates given per room, per night. Not commissionable rates.

*Rates only apply for low season: from June 20th to December 25th 2017

CONSIDERATIONS:

- Guests residing in Colombia must pay taxes according to the law. In accordance with article 55 of Law 1607 of 2012, any foreigner who visits the country for tourism is entitled to VAT exemption of accommodation by presenting to the hotel the valid stamp of permission to enter the country as a tourist, whether in his passport, Andean card or the document used for this purpose. In case of presenting a business seal or any other than tourism, the passenger must pay directly in the Hotel, the VAT of accommodation, which corresponds to 16% of the confirmed rate.
- Check-in: 15:00hours
- Check-out: 12:00hours.



- Late check out and early check in depends on the availability of the hotel and may incur an additional charge.
- Changes or cancellations must be notified 48 hours prior to the date of arrival of the reservation to avoid penalty.
- The hotel will charge No Show for rooms that have been confirmed and the guest did not occupy.
- The early departure to the date scheduled in the reservation will generate a penalty charge. The values of these penalties are subject to the occupancy of the hotel and depend on the confirmed plan and rate.
- An original identification document must be presented at check-in at the hotel.
- If a child in going to stay at the hotel it is necessary to present the civil registry and identity card. In case of not being in the company of their parents, the person in charge of caring for the child must present an authorization complete and authenticated by at least one of the parents attaching a photocopy of their identity document. **Law 1098 of 2006 Code of the childhood and adolescence.**



TO ENJOY

SAN MARINO SPORTS BAR

With a wide and varied gastronomy range, this is definitely the best meeting point for friends and families, in order to enjoy the most delicious contemporary, casual and seafood cuisine, in a beachside modern, amusing and refreshing atmosphere.



DEL BUFFET RESTAURANT

Is a modern, climatized area, where theme buffets are the agenda for the day, offering gastronomic flavor tours of Colombia, the world and the Caribbean coast.





SOLARIUM POOL

During your stay our staff will be ready to serve all your needs and requirements, order refreshing coconut lemonade, a paradisiac piña colada, towels or a delicious snack.



VIEJO BEACH

On the beach right across the street from the hotel, spend sunny and amusing days with all the comfort of a hotel sited by the Caribbean Seashore in Cartagena de Indias. Enjoy our drinks, ceviches and cocktails service, a menu with the best selection of seafood and native cuisine.





FITNESS CENTER & SPA

Our Fitness Center & Spa offers a full range of cardio and muscle toning equipment. It is the perfect setting for leisure, beauty and harmony, is the appropriate venue for relaxation and exercise routines.



LODGING POLICY

Changes or cancellations must be notified 48 hours prior to the date of arrival of the reservation to avoid penalty.

The early departure to the date scheduled in the reservation will generate a penalty charge. The values of these penalties are subject to the occupancy of the hotel and depend on the confirmed plan and rate.

An original identification document must be presented at check-in at the hotel.

TAXES AND TIPS

Guests residing in Colombia must pay taxes according to the law. In accordance with article 55 of Law 1607 of 2012, any foreigner who visits the country for tourism is entitled to VAT exemption of accommodation by presenting to the hotel the valid stamp of permission to enter the country as a tourist, whether in his passport, Andean card or the document used for this purpose. In case of presenting a business seal or any other than tourism, the passenger must pay directly in the Hotel, the VAT of accommodation, which corresponds to 16% of the confirmed rate.



PAYMENT

Allow us to detail the different payment options, so you can choose the one that suits your needs:

- **Cash.**
- **Credit card:** At time of booking , you can provide the following information to charge the value of stay in advance: *full name / company name, Nit, number of credit card , expiration date , security code , all related in a letter to the authorization for the charge.*

We hope the proposal above meets your expectations so we can give your company a warm welcome to Capilla del Mar Hotel.

Thank you very much for your kind attention.

Cordially yours,

YESSENIA VELASQUEZ
Sales Assistant